Training on Data Analysis Using SPSS (Beginner's Course)

Date	30 July-2 August 2019
Duration	**4** days
Fee	PhP 15,000
Venue	UP Population Institute Computer Laboratory II Room 1314-1316 Palma Hall, University of the Philippines Diliman, Quezon City
Maximum no. of participants	**15**

Course description

The course is designed to provide an intensive introduction to the latest version of the Statistical Package for the Social Sciences (SPSS), now known as IBM SPSS Statistics. SPSS is a user-friendly Windows-based statistical software and a powerful and versatile tool for data analysis. The training combines lecture and hands-on laboratory sessions and involves an analysis of a subset of a large survey dataset.

Who should attend?

The course is recommended for faculty members, graduate students, business analysts and other researchers who want to enhance their data analysis capability. The training targets those with limited statistical background and is also an appropriate refresher for those whose statistical experience was gained many years ago.

Prerequisites

Participants should have knowledge of basic statistical concepts and should have experience in computer operations using MS Windows. Experience with SPSS is not necessary, although a basic understanding of the purpose and functions of the software is helpful.

Course outline

The course covers the following topics:
- Overview of SPSS
- Univariate analysis and graphical presentation
  - Frequency distributions, Measures of central tendency and dispersion, Selected graphs
- Data management
  - Variable creation and transformation, Selection of cases
- Bivariate analysis
  - Crosstabs, Chi-square test, t-test, ANOVA
- Linear regression analysis

Resource persons

The trainors consist of UPPI faculty members who have extensive experience both in teaching SPSS and in survey data processing and analysis using the software. Faculty members from other UP units may also be invited as resource persons. Facilitators or laboratory assistants are available to assist the participants during the hands-on sessions.

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Registration and inquiries

Register online through these websites:
https://www.drdf.org.ph/spss-training-2019 or
https://www.uppi.upd.edu.ph/spss-training-2019

For reservation and inquiries, please contact Ms. Renea S. Santos at telefax number **(632) 920-5402** or **(632) 981-8500 local 2468** or email address, trainings@drdf.org.ph.

Payment instructions

The training fee covers training materials, lunch, morning and afternoon snacks, use of laboratory facilities (with individual training workstations) and certificate of completion.

Send the bank deposit or payment slip to UPPI-DRDF either by fax or email **on or before 19 July 2019.**

Payment should be made either in cash or check and deposited to any branch of **METROBANK**:

Account name:	**DRDF PROJECTS**
Savings account number:	**093-7-09351624-5**

Checks should be made payable to **DEMOGRAPHIC RESEARCH & DEVELOPMENT FOUNDATION, INC.** DRDF is VAT-exempt; copy of the BIR certification is available upon request to aid in the processing of payment for the training fee.

Terms of payment:
- The training fee must be paid in full prior to the training.
- Participation in the training may be transferred to another person employed in the same organization as the participant.
- Notice of cancellation must be submitted in writing (fax or email).
- Cancellations made more than 7 days before the first day of the training are entitled to a refund of the paid amount with a 30% cancellation charge. Payments can also be credited to the next training but a 10% service charge will be deducted.
- Cancellations made 7 days or less before the first day of the training is non-refundable.
- Payments made by participants who have registered but failed to attend the training are non-refundable.

Accommodation

The training fee does not include travel costs, accommodation expenses and other living allowances that the participant may incur during the course of the training. Arrangement for the accommodation is the responsibility of the training participant. Below is a list of moderately-priced accommodation options near the training venue:

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Inside the campus:

- **University of the Philippines Hotel**
  Address: Guerrero St. cor. Aglipay St., UP Diliman, QC
  Tel. nos.: (632) 9261975, 9261953, 4351319
  Fax no.: (632) 435-1319
  Email address: updilimanhotel@gmail.com
  Website: http://sites.google.com/site/updilimanhotel/

- **UP National Institute for Science and Mathematics Education Development Hostel (UP NISMED)**
  Address: E. Quirino Ave. UP Diliman, QC
  Tel. nos.: (632) 9274276, 9281563
  Fax Nos.: (632) 9283545, 9281648
  Email address: nismed@up.edu.ph
  Website: www.upd.edu.ph/~ismed

- **UP Balay Kalinaw/Kapit-Bahay**
  Address: Guerrero cor. Dagohoy Sts. , UP Diliman, QC
  Telefax nos.: (632) 9204843, (632) 4251854
  E-mail address: upbalay@hotmail.com

Off-campus:

- **Microtel by Wyndham-UP Technohub**
  Address: UP-Ayala Land Technohub, Commonwealth Ave. Diliman, Quezon City
  Tel. Nos.: (632) 804-6888
  E-mail address: uptechnohub@microtel.ph
  Website: http://www.microtel-uptechnohub.com/

  Approximately 5 minutes away from the UP Diliman Campus

- **SEAMEO Regional Center for Educational Innovation and Technology (INNOTECH)**
  Address: Commonwealth Ave., Diliman, Quezon City
  Tel. nos.: (632) 9247681 to 84, 9287348, 9287692
  Fax no.: (632) 9210224
  E-mail address: info@SEAMEO-INNOTECH.org
  Website: http://www.seameo-innotech.org

  Approximately 5 minutes away from the UP Diliman Campus

- **Fersal Inn-Kalayaan**
  Address: 130 Kalayaan Ave. Diliman, Quezon City
  Tel. nos.: (632) 912-2691, 911-2161 loc. 148
  Fax no.: (632) 912-2693
  Email address: reservations@fersalinn.com.ph
  Website: http://www.fersalinn.com.ph/kalayaan/

  Approximately 15 minutes away from the UP Diliman Campus

Other training options

UPPI-DRDF can customize courses to suit your specific needs. Other training schedules can be arranged for groups with a minimum of 15 participants.